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## NAIPTA MEMORANDUM

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**TO:** AEON NEXUS, TRANSIT LABS  
**FROM:** ERIKA MAZZA, INTERIM GENERAL MANAGER  
**SUBJECT:** NATIONAL TRANSIT DATABASE SERVICE FORM DATA MANAGEMENT  
**DATE:** JANUARY 28, 2015

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We are pleased to provide you with this recommendation on performance as related to our contract for National Transit Database Service Form (S-10) Data Management services. As of our conversation yesterday, we were able to utilize the data analysis completed by your team to submit our fiscal year 2014 service data submission.

We entered into a contract with your agency when we became alarmed that our FY2014 data and statistical sampling obtained to calculate our passenger miles was going to result in a loss of at least 2 'Small Transit Intensive Cities' funding measures, resulting in a loss of roughly \$384,000. Through our contract with your agency, we were able to submit our annual data for our bus system, ridership, hours, and miles, along with our statistical sampling data for same year for analysis. Your team was able to quickly review the data, analyze methodologies used, and develop a strategy for submitting the information that more accurately represented our system and ensure that we would not lose the STIC funding measures that were in jeopardy.

The timeline for completing this work was impressive with less than 7 business days between submission of information and receipt of final report and revised statistical sampling results.

We are pleased with both the results and response time of your team and look forward to our ongoing work to evaluate FY2015 data and resources to ensure that we are not overlooking reportable service data.

